

Change in Dismissal Plans

(This form is provided for your convenience. You may copy as needed or send in a note with the same information.)

Child's Name: _____ **Grade:** _____ **Teacher:** _____

Parent/Guardian Daytime Phone: _____
Name of adult where child is going: _____ Phone: _____

This change is For TODAY ONLY, Date: _____
 For the following days/dates: _____
 A permanent change for the following days of the week: _____

_____ My child will be picked up at _____ a.m./p.m. by _____
(Please come to the office and we will call your child down to meet you.)

_____ My child will be picked up at the end of the day by: _____
Circle meeting place: Side porch Front hall Back Patio Front Patio (Kind.
Only)

_____ My child will walk/bike home with _____

_____ Other:

Parent/Guardian Signature: _____
